

Troop 282 Outing Flow Chart



Outing Name: _____

Adult Coordinator: _____

		Date of Meeting ___ / ___ / ___ Week 1	Date of Meeting ___ / ___ / ___ Week 2	Date of Meeting ___ / ___ / ___ Week 3	Date of Meeting ___ / ___ / ___ Week 4	Date of Outing ___ / ___ / ___
Troop	Outing Necessities	Permission slips available to the Troop	Permission slips still available	Permission slips and money due	Pack Inspection	
Patrol	Sign-ups/ Assignments	Sign-up sheet is started	Sign-up sheet continued	Deadline for signing up		
	Food		Start food plan and duty roster	Complete food plan	Money collected by food buyer	
	Equipment		Start planning equipment needs	Equipment ordered from Quartermaster	Equipment distributed by Quartermaster	
Troop	Leaders	Coordinators identified	Drivers/seat belt chart started	Drivers/adult list complete	Tour permit and medical forms secured (\$\$)	
	Other					

Organized and prepared equals more fun!